

TUXEDO JUNCTION**SUIT WAREHOUSE**

Regional Weekly Recap

(completed end of day Monday)

Region _____ Today's Date _____ Week Ending _____

1. OPEN BALANCES

Store	Order #	Balance Due	Reason (also on Notes)	Call to Sarno	
				Y	N
				Y	N
				Y	N
				Y	N
				Y	N
				Y	N
				Y	N

2. All Orders Not Returned From Last Week

Store	Number of Orders	Order Number	Is store calling them now and leaving notes? (Y/N)

3. Leadster Recap: *Your comments after reviewing on WinTux (by Store)***4. Lost Items:** *Your comments after calling Mike Budd at Sarno***5. Full Orders Not Returned:** *YTD and your comments***6. Quality Control:** *4, 3, 2, 1 done at each store? Your comments*