



## **DRESS CODE - WOMEN**

updated 4/14/22

**DRESSES OR SKIRTS** - Must be dressy and professional. Must be no more than 2" above knee length. This includes "walking slits" on your skirts too!

Not acceptable:

- Leather, suede
- Shorts of any kind!
- Jean/corduroy material
- T-shirts cannot be worn under a strap dress
- Unprofessional dress of any kind (ex. jumpers and/or spaghetti strap dresses)
- Anything skintight

**SLACKS** - Must be professional, tailored and part of a business suit. **If you are wearing pants, you MUST wear a coordinating jacket or professional/business long duster**

Not acceptable:

- All cotton casual look
- Tight fitting
- Stretch knit
- Corduroy
- Slacks without a coordinating **professional** business jacket
- Anything skintight
- Length must be appropriate and not dragging on the ground.

**HOSIERY** -

Not acceptable:

- Cotton socks of any kind
- Wild design or color hosiery ex: hot pink, electric blue

**BLOUSE/TOP** - Professional look to be achieved. Shoulders covered, appropriate neckline.

Not acceptable:

- Cotton t-shirts
- Sweaters of any kind! (Unless a professional/business style long duster)
- Tank tops or anything **SKINTIGHT**
- Cropped bottom blouse at any time
- Revealing neckline (**CLEAVAGE CANNOT BE SEEN, STANDING OR BENT OVER, PERIOD.**)
- Shirt/blouse cannot go below the jacket. If wearing low-rise pants, backside cannot be seen

**SHOES** - Must be professional and have at least 1/2" heel.

Not acceptable:

- Flats (casual or slipper style)
- Boots
- Sandals
- Any exposed styles
- Crocks or rubber shoes of any kind

**HAIR** -

Professional and neat. Any extreme looks (shaving of head or eyebrows) or extreme colors are not accepted.

**MISC** -

**No facial piercings** (ex. nose rings, tongue rings, eyebrow rings, etc. worn on sales floor). **Cell phones cannot be worn** and must be turned off while at the store.  
**Tattoos must not be visible** at any time.  
**If you wear an outfit on Saturday night, chances are it's probably not appropriate to wear to work!**

**You will be sent home if not properly dressed.**  
**NAME BADGES ARE REQUIRED AT ALL TIMES!**



## **DRESS CODE - MEN** updated 4/14/22

**SPORT COATS or SUITS** - ARE MANDATORY AT ALL TIMES ON THE SALES FLOOR!

**SLACKS** - Must be professional and tailored. Must be **pressed**, neat and not dragging on the floor.

Not acceptable:

- 100% cotton casuals
- Dockers/Khakis/cargo pants
- Jean/corduroy material or look

**SHIRTS** - Must be long sleeve, **buttoned at neck**. Solids, stripes and fashionable checks only. Must be pressed and neat.

Not acceptable:

- Sleeves rolled up
- No flannel "look" or material
- Jeans/chamois material or look
- Sweaters of any kind including sweater vests
- Tuxedo shirts including company microfibers

**TIES** - Must be fashionable and in good taste. Ties must be 2-1/2" - 3" in width.

Not acceptable:

- Knit ties
- Clip-ons
- Leather
- Cartoon, Sports, and Character ties

**BELTS** - Must be worn and cannot be more than 1-1/2" wide. Suspenders are acceptable if appropriate

**SHOES** - Must be professional/suitable for a men's clothing store

Not acceptable:

- Croc Style
- Boots
- Sandals, Top Siders
- Any casual style with rubber soles.** (**DRESS** styles with Eva sole are acceptable)
- Any company rental shoe

**HAIR** - Neatly cut and tapered. Any extreme looks are not acceptable (extreme shaving of head or extreme colors).

**HOSE** - Socks must be worn at all times. **White socks and ankle socks of any color are not acceptable.**

**MISC** - No earrings of any sort are acceptable. No facial piercings (ex. nose rings, tongue rings, eyebrow rings, etc. worn on sales floor). **Cell phones cannot be worn** and must be turned off while at work. **Tattoos must not be visible** at any time. Pocket squares are highly recommended.  
**If you wear an outfit on Saturday night, chances are it's probably not appropriate to wear to work!**

**You will be sent home if not properly dressed.**  
**NAME BADGES ARE REQUIRED AT ALL TIMES!**