

REGION PAYROLL RECAP

TUXEDO JUNCTION

Region					Tuxedo Junction	W/E	____/____/____
Store	Budget	Schedule	Actual	+/-	REASONS: (Include anyone who did not key in or out)		
TOTAL							

ASSOCIATES WHO WORKED PAST 40 HOURS

Full Name	Scheduled Hours	Hours Worked	Reason

Overall Comments:

Sales/Senior Manager Signature _____ Date _____

EMAIL TO PAYROLL DEPT AND JOE T. BY 1PM MONDAY